

No: 311/TB-ĐHM

Ho Chi Minh City, day 26 month 11, 2024

**ENROLLMENT NOTICE FOR INTERNATIONAL LEARNERS
MASTER LEVEL (2024 – 2025)**

I. Master programs delivered by Ho Chi Minh City Open University (HCMCOU):

1. Master programs:

- Master of Business Administration
- Master of Economics Master of Finance and Banking
- Master of Teaching English to Speakers of Other Languages
- Master of Civil Engineering
- Master of Business Law
- Master of Sociology
- Master of Computer Science
- Master of Biotechnology
- Master of Accounting
- Master of Chinese linguistics
- Master of Construction Management

2. Admission Requirements:

2.1 Academic requirements:

- Bachelor's Degree and Transcript in a relevant applied major;
- Bachelor holders whose degrees are in related majors must study additional courses depending on the programs in which they apply. Applicants will be exempted from the additional courses if they have studied them in the undergraduate program.

2.2 Language proficiency requirements:

- The Vietnamese proficiency framework for foreigners defines Vietnamese proficiency as B2 (level 4) or above. If candidates do not meet the Vietnamese language requirements, the school will organize a Vietnamese preparatory class before entering the official program, either online or in person at the school's center;
- Foreign applicants must meet the requirements for the TOEFL iBT English certificate from 79 and above or the IELTS certificate (academic) from 5.5 and above.



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For Theory and Methodology of English Language Teaching major, learners are required to have an IELTS certificate (academic) from 6.5 and above delivered by an Educational Testing Service that is internationally recognized within 2 years (24 months) up to the registration date in a second language as determined by HCMCOU.

2.3 Enrollment documents:

- Application form;
- Officially certified bachelor's degree and transcript of records; (official translations of degree certificate and transcript of records into English or Vietnamese if they were issued in a language other than English;
- Valid passport;
- English/Vietnamese language Certificate (If any);
- Please note that:
 - ✓ All documents will be submitted in scanned or copied files;
 - ✓ Documents will be verified against the originals when applicants come to HCMCOU to complete admission procedures in person;
 - ✓ If documents are not in English, official translations of all documents into English or Vietnamese are required.


3. Intakes:

- May and October, annually.

II. Joint postgraduate programs:

A. Executive Master of Business Administration (*in collaboration with Solvay Brussels School, Belgium*):

1. Admission requirements:

- Bachelor's degree;
 - At least 3 years of working experience;
 - English proficiency requirement
 - ✓ English proficiency at B2 level according to European framework, or equivalent (TOEFL iBT 70, IELTS 6.0, TOEIC 650);
 - ✓ a bachelor's degree in English;
 - ✓ a bachelor's degree granted by universities in English-speaking countries, or a bachelor's degree from joint programs taught entirely in English (Applicants must submit verification).
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2. Program duration:

- 02 years.

3. Degrees:

- Executive Master of Business Administration conferred by Solvay Brussels School.

4. Enrollment documents:

- 01 application form (in English) (according to HCMCOU Graduate School's template);
- 01 Curriculum Vitae (according to the template, verified by the local authority or employer);
- 02 notarized copies of the bachelor's degree and transcript of records;
- English proficiency certificate;
- Health certificate;
- Copies of other diplomas, certificates, or acknowledgments (if any);
- 01 notarized copy of a valid passport;
- 04 ID photos (3x4 cm);
- Work experience confirmation or Employment Contract.

5. Entrance exam: Written examination and interview.

6. Intakes: November annually.

B. Advanced Master's in Marketing and Communication Management (*in collaboration with Solvay Brussels School, Belgium*):

1. Admission requirements:

- Bachelor's degree from accredited universities in Vietnam;
- At least 2 years of working experience;
- English proficiency requirement
 - ✓ English proficiency at B2 level according to European framework, or equivalent (TOEFL iBT 70, IELTS 6.0, TOEIC 650);
 - ✓ a bachelor's degree in English;
 - ✓ a bachelor's degree granted by universities in English-speaking countries, or a bachelor's degree from joint programs taught entirely in English (applicants must submit verification).

2. Program duration:

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- 18 months.

3. Degree:

- Advanced Master in Marketing and Communication Management conferred by Solvay Brussels School Economics & Management.

4. Enrollment documents:

- 01 application form (in English) (according to Ho Chi Minh city Open University Graduate School's template);
- 01 Curriculum Vitae (according to the template, verified by the local authority or employer);
- 02 notarized copies of the bachelor's degree and the transcript of records;
- English proficiency certificate;
- Health certificate;
- Copies of other diplomas, certificates, or acknowledgments (if any);
- 01 notarized copy of a valid passport;
- 04 ID photos (3x4 cm);
- Work experience confirmation or Employment Contract.

5. Intakes:

- November annually.

C. Master of business administration (*in collaboration with Fresenius University, Germany*):

1. Admission requirements:

1.1 Requirement for Phase 1:

- Bachelor's degree;
- English proficiency equivalent to B2 (European Framework) or participation in the English entrance exam organized by Ho Chi Minh City Open University;
- 1-2 years of experience in business.

1.2 Requirement for Phase 2:

- Must successful completion of Phase 1 with an average score of 5.5 or higher, or those holding a master's degree in business administration from Ho Chi Minh City Open University. Students with a Postgraduate Certificate in Business Administration from other institutions will be reviewed on a case-by-case basis;



- English proficiency requirements: IELTS 6.5 or other certifications equivalent to B2.

2. Program schedules:

2.1 Schedule for Phase 1:

- Ho Chi Minh City Open University (HCMCOU) is responsible for the entire Phase 1 training program and will confer a graduate diploma in business administration after 8 months.

2.2 Schedule for Phase 2:

- Fresenius University is responsible for the entire Phase 2 training program and will confer a master's degree in business administration after 12 months;

- Students can study on-site at the HCMCOU in Vietnam with foreign lecturers from Fresenius University, or study abroad at Fresenius University in Germany.

3. Degrees:

3.1 Phase 1: The HCMC Open University Graduate Diploma in Business Administration will be granted to those who successfully complete the first phase of the program.

3.2 Phase 2: Fresenius University Master of Business Administration will be granted to those who complete successfully the second phase of the program.

4. Enrollment documents:

- 01 application form (in English) (according to Ho Chi Minh City Open University Graduate School's template);

- 01 Curriculum Vitae (according to the template);

- 02 notarized copies of the bachelor's degree and transcript of records;

- Vietnamese/English proficiency certificate (if any);

- 01 notarized copy of a valid passport;

- Work experience confirmation or Employment Contract.

5. Intakes:

- May and October, annually.

D. Master of education (TESOL) (in collaboration with Edith Cowan University, Australia):

1. Admission requirements:

1.1 Requirement for Phase 1:

- Bachelor of English or TESOL;
- IELTS 6.5 (no individual band less than 6.0) or equivalent.

1.2 Requirement for Phase 2:

- Successful completion of Phase 1;
- IELTS 6.5 (no individual band less than 6.0) or equivalent.

2. Program schedules:

2.1 Schedule for Phase 1:

- Ho Chi Minh City Open University (HCMCOU) is responsible for the entire Phase 1 training program and will confer Graduate Diploma in TESOL certificate after 7-9 months.

2.2 Schedule for Phase 2:

- Edith Cowan University (ECU) is responsible for the entire Phase 2 training program and will confer a master's degree (TESOL) after 12 – 18 months;

- Students study on-site at the HCMCOU in Vietnam with foreign lecturers from Edith Cowan University.

3. Degrees:

- Phase 1: Graduate Diploma of TESOL conferred by HCMCOU;
- Phase 2: Master of Education (TESOL) conferred by ECU.

4. Intakes:

- March and September annually.

III. Scholarship:

1. Tuition fees and a Vietnamese learning course Scholarship:

✓ Scholarship value:

- The scholarship covers 100%;75%;50% of the tuition fees for the entire 2-years master's program (The Admission Council will review each application in detail to make a decision.).

- 100% of the tuition fees for one year of the Vietnamese learning course.

2. Open Talent Scholarship:

The scholarship is considered and granted to the learners during their study duration at Ho Chi Minh City Open University, specifically 02 years for Master Level.

✓ Requirement:

- Graduated from a university with a major or a closely related field according to the regulation;

- For academic programs conducted in Vietnamese, learners must have a minimum proficiency level of 4 in Vietnamese according to the Vietnamese Language Proficiency Framework for Foreigners;

- For academic programs conducted in English, there are no language requirements for native English speakers or for those who graduated from an English-taught university program. In other cases, a minimum TOEFL iBT score of 79 or an IELTS score of 5.5 is required. For the field of English Language Teaching Methodology, an IELTS score of at least 6.5 is required;

- Pass the face-to-face interview with the University's Scholarship Council.

✓ **Scholarship value:**

- The scholarship covers 100% of the tuition fees for the entire 2-years master's program.

- The number of scholarships will be decided by the Admission Council each year.

IV. Admission process:

- Step 1: The candidates read carefully the enrollment notice of Ho Chi Minh City Open University and prepare documents as requested.

- Step 2: The candidates access the enrollment section of the website, <http://en.ou.edu.vn>, and submit their admission documents online as a sample.

- Step 3: The enrollment council considers the documents provided by the candidates.

- Step 4: The Enrollment Council gives an admission notice the successful candidates. We enclose a letter of enrolment confirmation and student ID. The scholarship is contingent upon the student's tuition payment and successful completion of the admission process.

- Step 5: The learners use their student IDs to pay the tuition fee as instructed.

- Step 6: The learners contact to the student services department of Ho Chi Minh City Open University to complete the visa application for entry into Vietnam for learning as prescribed.



- Step 7: The learners access <http://en.ou.vn> to refer to the study guides and to carry out online Vietnamese learning procedures.

- Step 8: The learners begin their concentrated learning as instructed by Ho Chi Minh City Open University.

- Step 9: Pay scholarships to qualified students.

V. Contact information:

HO CHI MINH CITY OPEN UNIVERSITY

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Received:

- Board of leaders.
- Offices, division of school.
- Saved. (5)

PRESIDENT 

NGUYEN MINH HA